

Hardington Mandeville Village Hall

Registered Charity No: 304551

High Street, Hardington Mandeville, Yeovil, BA22 9PQ

Hardington Mandeville Village Hall Business Plan

History

The Local Village School closed and on the 26th September 1968 a “Trust Deed” was established to endorse the building ‘For the purposes of a Village Hall for the use of the inhabitants of Hardington Mandeville and the neighbourhood without distinction of sex or political, religious or other opinions, and in particular for use for meetings, lectures, and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.’

Hardington Mandeville Village Hall is a charity (Charity No 304551) and a Team of Trustees (Management Committee) is responsible for running the Hall. The Parish Council is appointed as the Custodian Trustee for the Village Hall, but does not have any responsibility for running the Hall. The Trust Deed states that the Committee of Management shall consist of:

- Up to 5 trustee members elected at the Annual General Meeting
- Up to 5 representative members appointed by existing or newly formed organisations agreed by the Village Hall Committee and operating in Hardington Mandeville. Currently the Parish Council, Parochial Church Council, Women’s Institute, Garden Club and Hardington Players are entitled to appoint representatives.
- Up to 5 members co-opted by the Village Hall Committee
- Committee meetings are usually held monthly

Aims and Objectives

Hardington Mandeville Village Hall Committee aims to provide and maintain the Village Hall for the use and enjoyment of those within the parish and local community to include opportunities for learning, recreation and leisure, with an overall view to support and improve the health and well being of all participants.

Hardington Mandeville Village Hall trustees will

- Facilitate events to involve a wide cross-section of the community
- Ensure the maintenance and improvement of the Village Hall
- Ensure the financial viability of the Village Hall
- Monitor the dissemination and adherence with policies and procedures
- Receive appropriate and accurate reporting of management information including financial recording

Purpose

Hardington Mandeville Village Hall is a vital resource at the heart of the community and it serves it well with activities, entertainment and social activities that directly contribute to the health and well being of the parish and local community. Without the Village Hall and what it has to offer, people would have to travel further to enjoy the events put on in the locality. There would be an increased risk of people becoming socially isolated. An important part of the village's history would be lost. Losing the Village Hall would be a great sadness to many people in the community. The Village Hall trustees have therefore set out their strategy to maintain it in this document. This document introduces the strategic plans in place to sustain and improve the Village Hall for generations to come.

A "Rolling Business Plan" showing detail and specifics can be found on the notice board in the Village Hall.

Engagement

Hardington Mandeville Village Hall Committee engages actively with the local community throughout the parish. Information sharing is key to this and publicity surrounding events and activities is widely disseminated with the help of <https://www.hardington.net/> and <https://www.facebook.com/> (Hardington & Pendermer community page), events are also publicised in the local free Messenger publication, which is printed and distributed across the parish. Notices of events are posted throughout the village as a further means of keeping people informed.

Market

Hardington Mandeville Village Hall has traditionally provided a venue for events and activities for members of the local community. The focus for the Village Hall Committee is to maintain current customer satisfaction and support while exploring new markets and revenue streams to support the Village Hall into the future. The committee considers the charges made by other local village hall venues when reviewing the rates of hire in order to remain competitive; trustees are exploring ways in which the hall could be improved to attract more custom in order to support its aims and objectives.

Sustainability

Our targets for the future are not only to maintain the existing infrastructure but also to improve it and to continue to engage, inform and consult the local community.

Management

The success of the Village Hall and its position at the heart of the Hardington Mandeville community is due to the dedication and commitment of a small number of trustees and volunteers. Although a large number of the parish participate in local events there are a limited number of volunteers help with these events. The Committee is mindful of the need for succession planning and often co-opts people to lead on specific projects or events.

Feedback from events to the committee is essential to capture what worked well and to identify areas for further development or improvement. Customer satisfaction is a

key element and by gathering evidence, the committee learn and continue to improve how the Village Hall and its events are run.

Although we have a well-equipped village hall, there is restricted parking available on site, which may impact hiring appeal.

Resources

The village hall is an old building and ongoing modernisation and improvements of facilities is essential, however this is dependent on finances and financial support.

Continued support from the Parish Council is an essential requirement.

Increase in cost of repairs, maintenance, modernisation and utilities mean any changes in financial support will impact on the sustainability of maintaining the viability of the village hall.

Facilities and Equipment

The Village Hall has a Premises License authorising entertainment and licensable activities all details can be obtained on <https://www.hardington.net/village-hall> together with a hire application form. The premises can accommodate **150** standing and **75** sitting.

Facilities include:

Well-equipped kitchen

Cinema screen + sound system

Large stage area

Hearing Loop

New fire alarm system

Refurbished accessibility toilet / baby changing facilities

Finances

The financial year ends on the last day of March and accounts for each financial year and are drawn up and approved by the Committee prior to being presented to the Annual General Meeting:

- A copy of the financial statement can be found on <https://www.hardington.net/village-hall> AGM / Accounts
- The Village Hall receives financial assistance from the parish council,
- Fundraising and acquiring grants is an essential part of maintaining financial stability.
- The Village Hall committee together with volunteers hold regular coffee mornings Moviola (films) and other fund raising events.
- The Village Street Fayre, Craft, Flower & Vegetable, Drama productions, local groups and individuals give financial donations to the Village Hall.

Summary

To maintain Hardington Mandeville Village Hall the Committee of Trustees recognises that it is essential to have a framework, which includes:

- Up to date policies and procedures these are available on <https://www.hardington.net/village-hall>

- Adequate funding and financial support, through donations, grants and fund raising to maintain and improve Hardington Mandeville Village Hall.
- A listing of building / maintenance works, timescales for implementation, and estimated cost, which are reviewed by committee members on a regular basis. *A “Rolling Business Plan “, showing detail and specifics can be found on the notice board in the Village Hall.*

All of the above will ensure sustainability and maintain viability of Hardington Mandeville Village Hall and make sure this community facility will pass on to future generations for the purpose it was intended.

This policy will be reviewed on a regular basis.