

Hardington Mandeville Village Hall

Registered Charity Number 304551

High Street, Hardington Mandeville, Yeovil, BA22 9PQ

Application For Grant Policy

Overview

Consider the cost of improvement does this warrant a grant application? (Take into account the committee's capacity to execute the project.)

If it does, review all online sites, some of which are listed below to see if an appropriate grant is available.

If required obtain relevant quotes for the work in accordance with our Acquisitions Policy.

A member of the village hall committee should prepare a persuasive narrative to comply with the requirements of the grant provider, supported by evidence when requested by the grant provider together with a clear, detailed budget.

The Grant application cover sheet should include: Project Title, Organisation, Contact details, Funding request, Project start and Project end and date of submission.

1. Statement of need

Clearly define the problem the project aims to solve, supported by evidence. Problem Description: Explain the issue and its impact on the community.

2.. Goals and objectives

Outline what the committee plans to achieve with the funding. Project Goal: State the overall, long-term change we hope to achieve.

3.. Budget

Provide a breakdown of how the Village Hall will use the grant funds.

4. Finance

- Grants should be paid into a charity business account
- Every payment out of the bank account should be evidenced by an original invoice / receipt and will be available for scrutiny if required by the grant provider or charity commission.

5.. Conclusion

After completion of the project feedback to the grant provider with photos and thanks and outline how the grant enriched and enhanced the community.

Useful sites

<https://www.tnlcommunityfund.org.uk/> (lottery community fund)

<https://acre.org.uk/main-grants-scheme-for-village-halls/>

<https://www.charityexcellence.co.uk/grants-for-small-charities/>

<https://www.find-government-grants.service.gov.uk/grants/funding-for-community-projects#eligibility>