

Hardington Mandeville Village Hall

Registered Charity No: 304551

High Street, Hardington Mandeville, Yeovil, BA22 9PQ

Safeguarding Policy

1. Purpose

Safeguarding and promoting the welfare of children and adults at risk from abuse or neglect.

This policy defines how Hardington Mandeville Village Hall operates to safeguard children, young people and adults at risk of abuse or neglect.

We have a duty of care and are committed to the protection and safety of everyone who enters our premises including children, young people and adults at risk involved as visitors and/or as participants in all activities and events. We also have a duty to safeguard and support our trustees and volunteers.

1. Definitions

Children and young people are defined as those persons aged under 18 years old. This policy will apply to all contractors and volunteers and will be used to support their work.

Safeguarding and promoting the welfare of children is defined as:

- Protecting children from maltreatment
- Preventing impairment of children's health and development
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- Taking action to enable all children to have the best outcomes.

Adult at risk of abuse or neglect

For the purposes of this policy, adult at risk refers to someone over 18 years old who, according to paragraph 14.2 of the Care Act 2015:

- Has care and support needs
- Is experiencing, or is at risk of, abuse or neglect
- As a result of their care and support needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

If someone has care and support needs but is not currently receiving care or support from a health or care service, they may still be an adult at risk.

2. Persons affected

- All trustees and volunteers
- All those attending any activity or service that is being delivered from the village hall charity property
- All visitors and contractors

3. Policy principles

There can be no excuses for not taking all reasonable action to protect adults at risk of abuse, exploitation, radicalisation, and mistreatment. All citizens of the United Kingdom have their rights enshrined within the Human Rights Act 1998. People who are eligible to receive health and community care services may be additionally vulnerable to the violation of these rights by reason of disability, impairment, age, or illness.

The charity has a zero-tolerance approach to abuse.

The charity recognises that under the Care Act 2014, it has a duty for the care and protection of adults who are at risk of abuse. It also recognises its responsibilities for the safety and care of children under the Children Act 1989 and 2004.

The charity is committed to promoting wellbeing, harm prevention and to responding effectively if concerns are raised.

Hardington Mandeville Village Hall charity is aware of the work of their local safeguarding Board/Partnership and other support organisations on the development and implementation of procedures for the protection of adults vulnerable from abuse. The policy is about stopping abuse where it is happening and preventing abuse where there is a risk that it may occur.

Hardington Mandeville Village Hall Committee is committed to the following principles:

- The welfare of the child, young person or adult at risk is paramount
- All children, young people and adults at risk have the right to protection from abuse
- Safeguarding is everyone's responsibility: for services to be effective each professional and organisation should play their full part; and
- All suspicions and allegations of abuse must be properly reported to the relevant internal and external authorities and dealt with swiftly and appropriately.

4. Procedures

- a. All members of the committee will have signed the Trustee Statement of Eligibility form for a trustee, which includes a declaration that they have no convictions in relation to abuse.

- b. All members of the committee will familiarise themselves with safeguarding responsibilities, be aware of safeguarding issues including whistleblowing **and** ensure that they understand the principles set out in this policy at 3 above.
- c. All members of the committee will work together to promote a culture that enables issues about safeguarding and promoting welfare to be addressed.
- d. All members of the committee, helpers or other volunteers will not have unsupervised access to children or adults at risk unless appropriately vetted.
- e. A member of the committee will be appointed to be responsible for child and adult at risk safeguarding matters. This person will have responsibility for reporting concerns that arise, as a matter of urgency, to the relevant safeguarding agency.

The named person is Sian Jinks

f. All suspicions or allegations of abuse against a child or adult at risk will be taken seriously and dealt with speedily and appropriately. The appointed person will know who to contact and where to go for support and advice in relation to an allegation a concern about the quality of care or practice or a complaint. An allegation may relate to a person who works with children or adult at risk who has:

- Behaved in a way that has harmed a child or adult at risk or may have harmed a child or adult at risk
 - Possibly committed a criminal offence against or related to a child or adult at risk; or behaved towards a child or children or adult at risk in a way that indicates they may pose a risk of harm to children.
- g. The hall committee will ensure that all hirers of the hall have signed a hiring agreement.
- This will require all hirers who wish to use the hall for activities, which include children and adults at risk to produce a copy of their Safeguarding Policy and evidence that they have carried out relevant checks through the Disclosure and Barring Service (DBS). (This excludes hire for private parties arranged for invited friends and family)
 - The Committee will ensure that hirers are aware that no children may be admitted to films when they are below the age classification for the film or show.
 - The committee will require hirers to report any damage, breakages or safety issues needing attention to the booking's secretary, who will inform the appropriate people. These will be dealt with as soon as practicable, in the light of the circumstances, with provision to prevent access by children and

vulnerable adults pending repair where appropriate.

- A hiring agreement, which includes appropriate clauses, will be entered into for all hiring's for licensable activities. The Committee will ensure that these provisions are observed when holding any licensable activities itself. The hall has a premises licence, which should be adhered to.
- Contractors engaged to carry out work at the premises must not be allowed unsupervised access to children or vulnerable adults. All work should be undertaken when the hall is not in use, but appropriate supervision will be arranged if it is necessary to carry out work when the hall has been booked.
- If more than one hirer might use the premises, the attention of hirers will be drawn to the need to ensure that children and vulnerable adults are supervised when using toilets.
- The supervision of all groups remains the responsibility of the people who hire the hall and sign the terms and conditions of booking.

Policy reviewed annually.